



Hatikvah International Academy Charter School

Plan for Emergency Virtual or Remote Instruction Programs

2023-2024 School Year

The New Jersey Department of Education (Department) is providing the following guidance pursuant to N.J.S.A. 18A:7F-9(c) and N.J.A.C. 6A:32-13.1 and 13.2, to assist LEAs in the development of their annual virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year's plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure

Virtual or Remote Instruction Plan

Equitable Access and Opportunity to Instruction

Equitable Access for All

During virtual or remote instruction, teachers will run a synchronous school day, 8:15 AM-3:15 PM following their daily schedule. Students will log into the Homeroom Zoom at 8:10 and stay logged in throughout the day. In grades K-5th, specialists (art, music, PE, drama) will join the students in the Zoom meeting at their regularly scheduled time. In 6th through 8th grade, students will access each class through a separate Zoom link.

Learning Plans	All lessons are aligned to New Jersey Student Learning Standards (NJSLS) for each grade level. Learning targets remain the same as during in-person schooling, and differentiated instruction continues, as teachers will modify approaches as needed and meet with individual and/or small groups of students based on academic strengths and needs. Materials/resources will be made available for parent pick-up and/or via Zoom and Google Classroom at the teacher's discretion.
Measuring Student Growth	All classwork assigned counts towards a grade. Teachers will employ a variety of formative and summative assessment strategies, including classwork assignments, participation, projects, tests, quizzes, etc. to consistently gauge student progress and use that information to guide instructional decision-making as well as communication regarding progress to students and parents.
Access to Technology	All teachers and students will have a device to connect to the virtual classroom (camera and microphone enabled) and access to Google Classroom and Zoom. Students who need Internet access or need to borrow a laptop computer will be directed by the school to the process for borrowing these items.
Addressing Special Education Needs	
Implementation of IEP, including access to materials and platforms	Services will be delivered virtually via Zoom with synchronous instruction as per each student's IEP.
IEP Documentation: services, student progress, accommodations, modifications	Occupational Therapy, Speech, and Counseling Services: Students will join groups virtually following the synchronous schedules. Service providers may text parents a reminder to have their children log into the session. All links to service providers will be located in Google Classroom. When students are at home, they need to click on the link for their teacher who teaches speech, OT, or counseling. They should wait to be admitted to the session. Teachers will continue to track progress towards students' IEP goals. Provision of accommodations and modifications will be documented via lesson and unit plans, record-keeping, and reporting periods.
Parent Communication	The case manager and teachers will report progress to parents via email, phone calls, Zoom meetings, parent-teacher conferences, IEP meetings, Progress Reports, and Report Cards.
IEP Evaluations and Meetings	During the period of remote instruction, due to building closure, all IEP evaluations and meetings will be held virtually via Zoom.

Addressing English Language Learners (ELL) Needs	
Program is Aligned with State and Federal Requirements	The ELL teacher delivers synchronous instruction via Zoom, which continues to address the State and Federal requirements for ELL's, including all screening, assessment, and instruction designed to support the improvement of English Language skills. Instruction aligns with all requirements and policies for ELL.
Parent Communication (including translation)	The ELL teacher will report progress to parents via email, phone calls, Zoom meetings, parent-teacher conferences, Progress Reports, and Report Cards. Translations will be available whenever necessary through these means.
Alternate Methods of Instruction to Ensure ELL Access to the Same Standards	ELL's will receive live, synchronous instruction via Zoom with their regular teacher. The program will continue to be differentiated for diverse student needs and shelter instruction will be provided when necessary. All students will be provided with access to necessary technology such as computers and headphones on loan from the school when necessary.
Culturally Responsive Teaching Training	In order to ensure that continued use of students' perspectives, cultures and customs are considered in instruction, staff training pertaining to Culturally Responsive Teaching delivered by the NJ Division of Civil Rights was provided.
Attendance Plan	
Attendance Policies	Everyday, Monday through Friday (unless it's a scheduled school closure as per the calendar), is considered a mandatory school day. While learning virtually, students are expected to attend school synchronously throughout the duration of the regular school day. Parents must report a child's absence to the email address, attendance@hiacs.org by 8:00 AM. Teachers will take and submit attendance through OnCourse.
Parent Communication	The attendance policy applies during remote instruction as it does during in-person school. If a student has more than 4 unexcused absences for the marking period, the Director will be in contact with the student's parent/guardian. Students should not miss more than 12 days in a year in order to be promoted to the next grade.
Safe Delivery of Meals	
Continued Meal Delivery for Eligible Students	If the school moves to fully remote, Hatikvah will institute Grab and Go lunches at least once/week.

Facilities	
Building Maintenance	Building maintenance will continue to be monitored and kept up with by the school custodial and cleaning staff.
Other Considerations	
Accelerated Learning Opportunities	During remote instruction, teachers will continue to individually monitor student progress and provide differentiated instruction as needed. As a student masters a standard or learning goal, s/he will be provided instruction and learning experiences in alignment with the next learning progression/standard. Our co-teaching and workshop models enable teachers to group students according to levels of academic readiness to ensure all students are progressing at their own rates of learning.
Social and Emotional Health of Staff and Students	In 2021, the school hired a Social Worker to work alongside the School Counselor with addressing the social and emotional needs of staff and students. Additionally, in 2023, the school hired a part-time School Climate Support Teacher to provide further support to students in grades. Teachers also integrate SEL instruction into academic subject areas through brain breaks, team-building activities, and cooperative learning experiences. In lieu of recess, remote students should take a screen break and engage in a self-directed physical activity. Students will be expected to log back onto Zoom in time for the next period.
Title 1 Learning Programs	Title 1 programs will continue during remote instruction. Specifically, Title 1 assistants will join the classes of students with whom they work in order to support them via break-out rooms.
21st Century Community Learning Center Programs	Not applicable. The school does not participate in the 21st Century Community Learning Center Programs.
Credit Recovery	Not applicable. The school does not have a high school. Needs of students at risk of failing a course in grades K-8th are addressed through the Intervention and Referral System (I&RS).
Transportation	Not applicable. During remote instruction, students will attend school virtually from their homes. Transportation is not needed.
Extra-Curricular Programs	Not applicable. When there is a school closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health related closure, extra-curricular programs will be placed on hold.

Child Care	Not applicable. During remote instruction, students will attend school virtually from their homes. Child care is not provided by the school.
Community Programming	During remote instruction, community programming (ex. service learning projects) will continue virtually.
Essential Employees	See attached list of essential employees